



Friends of Morgan 2025-2026 Closed Board Meeting Minutes March 4, 2026 at 8:30

- Start time: 9:09am
- Attendance:
 - President- Cristin Matula
 - Vice President- Brittany Mack (absent)
 - VP of Volunteers-Caylor Travers
 - VP of Hospitality-Kelsey Callaway (absent)
 - VP of Spirit- Brittney Samudio
 - VP of Communications-Tricia Gillespie
 - VP of Fundraising- Jenny McCoy (absent)
 - VP of Fundraising- Mary Faucett
 - Treasurer- Kim Treacy
 - Secretary- Courtney Abbott
- President
 - Board openings- Google Doc needs to be filled
 - QR code to be posted soon
 - Sign up for Gala Volunteers
 - Not needed this year
 - Mural update
 - \$6000. \$3000 down. Starting this summer
 - Cake Auction Update
 - Confirm Gala Timeline with Fundraising
- VP Update
 - School Supplies
 - Gala supplies- tickets, tape etc? What do we need to order
- VP of Volunteers
 - Upcoming sign ups- Gala set up volunteer sign up

- VP of Programs Update
 - Volunteer of the Month -
- VP of Spirit Update
 - All shirts currently down from site to highlight gala
 - monitoring ticket sales daily
 - upload any gala related items to wix and square
- VP of Communications
 - Cut-off to be on Sponsor Sign is 3/11!
 - Sponsor Info, Logos & Family Photos Still Needed
 - Party Themes, Hosts & Dates Still Needed
 - Individual Graphics Needed (Auction Item Flyers, etc)
 - Donor Info for Graphics (Basket Business Donors, Party Host Names, Cake Auction Donors, Live & Online Auction Item Donors, Raffle Prize Donors)
 - “Pit Boss” Passes for Board Members?
 - Bar Menu? Signature Drinks? Sign for tips?
 - Table Signage/Raffle Prize/Basket Signage same as last year?
- VP of Fundraising
 - Gala
 - Assess grade level baskets
 - Auction/Raffle- start separating items into live auction, silent auction, raffle
 - Brainstorm ideas for additional baskets to purchase/assemble based on excess grade level basket donations
 - Signs for casino tables vs poster sign with all sponsors
 - Double check for any outstanding car rider signs
 - Parties - need to finalize info for Tricia and Kim
 - Assign Remaining tasks and think through day of tasks/timeline
- Treasurer Updates
 - Approximately \$56K in the bank
 - Gala expenses to date: \$11,971
 - Gala sponsors to date: \$3,975
 - Local Table as a sponsor: \$500
 - Blackburn Ortho as a sponsor: \$1500
 - Showcase Gymnastics: \$250 (sponsorship hasn't come through yet)
 - Hollis donating the bar:
 - Sales so far: \$2490
- Secretary Updates
- End time: 10:10am