



Friends of Morgan 2023-2024 Closed Board Meeting Minutes November 3, 2023 at 9:00 am

- Meeting called to order at 9:26 am, Held at Morgan Elementary FOM room
- Attendance:
 - President- Lindsey Duke
 - Vice President- Kaila Hamilton
 - VP of Programs- Amy Carlson
 - VP of Spirit- Kim Treacy
 - VP of Fundraising- Fiona Paez (absent)
 - Treasurer- Christy Reed
 - Secretary- Courtney Abbott
- Meeting Minutes
 - Approve Closed Board Meeting Minutes- October 13
 - Motion to approve by Amy Carlson. Seconded by Lindsey Duke and approved.
 - Approve Principal Meeting Minutes- October 10
 - Motion to approve by Amy Carlson. Seconded by Lindsey Duke and approved.
- President Update
 - Board roles & Questions
 - Hospitality, Student Activities
 - Thankful lunch-family sponsored- \$10
 - Movie Night Review
 - Treats for students- 2nd 9 weeks
 - December 8th
 - Amy -Humble Grounds
 - Marshmallows
 - Cookies- Sams
 - Gloves, wipes, hand sanitizer, napkins, cups
 - We have 200 cups
 - Teacher Christmas
 - December 11th- Stanley
 - Reach out to stanley, Dicks Sporting Goods, Academy for discount and bulk order
- VP Update
 - Auction Site for Movie Night
 - Email winners of Staff members for the day, firefighter, etc with information
 - Yearbook
 - Picture submissions- flyer going out with instructions on how to submit going out next week.
 - Price goes up after November 17th
 - Cover Art Winner for yearbook was announced this morning via Dr Gibson's morning announcements.

- VP of Programs Update
 - Volunteer of the Month
 - Mandi McDougal
 - Christmas Party Planning
 - All parties in the gym per grade
 - Drink and treat outside
 - Set up 12/12 after school
 - Games-Welcome to reindeer costume
 - Volunteers need to dress festive
 - Guess how many table
 - Jars with ornaments, bells, etc
 - Bow bowl
 - Marshmallow and cup hands
 - Snowman throw
 - Reindeer and nose
 - Fake snow slide?
 - Snow globe picture op
- VP of Spirit Update
 - FOM Spirit Wear
 - NEW VENDOR: Relentless
 - Pre-order items arriving 11/7.
 - PS Designs provided some grade level shirts for quick turn around and small amount ordered
 - Going forward calculate cost of goods in wix
 - Cost of shipping, design fee, set up fee, etc need to be accounted for
- VP of Fundraising
 - Thank you emails/notes
 - Gala Location/ Theme/ Sponsors
 - Community sponsors
- Treasurer Updates
 - **See Attached Report**
 - Gala fundraising goal
 - \$35,000? \$40,000?
 - Last year net \$52,000
 - Spent \$20,000
 - Budget
 - \$14,000 max
 - \$1200 rental fee- Wallis
 - \$3000 food, \$12.95/person
 - Purchase alcohol and 2 bartenders
 - Drinks
 - 1 ticket beer and wine, 2 tickets liquor
 - Hall sells beer and wine for \$3. We sell for \$8 (1 ticket)
 - Liquor 2 tickets
 - \$2000 entertainment
 - \$2000 Decor
 - Sponsors needed!!!
 - Gala
 - April 5th
 - Location: Wallis KC Hall

- Day of insurance
- **Secretary Updates**
 - Remind/ Facebook updates
 - Upcoming Posts
- Meeting End 11:06am

Upcoming Dates

- November 14- Principal meeting 10:30 (zoom)
- November 15- Open FOM Meeting 9:30 am
- November 17- Thankful Lunch 12pm
- November 18-26- Thanksgiving Break
- December 1- Closed Board Meeting 9am
- December 12- Christmas Party Set-up 3pm
- December 13- Christmas Party
- December 15- Early Release
- December 16-January 2- Christmas Break