



**Friends of Morgan 2026-2027
Closed Meeting Agenda **Minutes**
August 14, 2026 at 10**

- 26-27 Board:
 - President- Cristin Matula
 - Vice President- Brittany Mack
 - Secretary- Brittney Samudio
 - Treasurer- Kim Treacy
 - VP of Hospitality-Kailey Whitney
 - VP of Spirit- Danielle Locus
 - VP of Communications- Tricia Gillespie
 - VP of Volunteers-Brooke Jimenez
 - VP of Fundraising- Kelsey Callaway
 - VP of Fundraising- Mary Faucett
 - VP of Fundraising- Jenny McCoy
- President Update
 - Upcoming events- House slide day, and Grandparents day- more info from Jana
 - Get date set for Kinder/Class pictures - **Need date from Jana**
 - Hospitality dates on calendar (nurse's day etc)
 - Add info to panther press, yearbook flyer, additional flyers - **Adding GroupMe to Panther Press for information**
 - Movie night plans- **Oct 30 confirm with Jana**
 - Reminder about upcoming parties
 - Favorite Things list new teachers- Ms Nance to collect, Brooke send to room moms
 - Chair positions- suggestions?
 - Handling sponsors, gala, yearly snacks etc.
- VP Update
 - Yearbook contract signed by 9/1
 - Help with hospitality dates and chair positions
 - Reminders of Christmas and Valentines parties
- VP of Hospitality Update

- Volunteer of the Month- check on gift cards and signs
- 2026-2027 education appreciation days
- Staff Meeting snacks - **no sponsored snacks**
- VP of Volunteers
 - Volunteer meeting information: Aug. 27th at 5 pm - Cafeteria
 - Slide Show
 - Review volunteer requirements, briefly discuss room mom role, open chair positions for the year and quick watch dog discussion training
 - Can we have a Watch Dog there or Officer Aguilar?
 - Will an admin be there too?
 - Room mom assignments: I will call all room moms by 9/7, form closes on 9/4.
 - Room mom meeting and folder distribution: Two dates and times? Looking at end of second week to distribute based on room moms availability
 - Room Mom Folder: Following last years example and updating as needed
 - Welcome Letter
 - List of all room moms
 - Room mom roles: Lead Grade Level Room Mom?, Room Mom and Room Mom Assistants (at least one assistant per class)?
 - Important Dates
 - Staff Birthday Calendars - need updated list for new teachers
 - Room mom directory
 - Chair positions: Work Room (1) , Moms/Misters Night (2), Father/Daughter Dance (2) , Yearbook (?) , Gala (?) , Teacher Appreciation (2 - 1. Heather Stagner and need 1 more)
 - Sign Up Genius Approval
 - Watch Dogs - Cristin already updated the dates
 - Workroom - need to update dates - per notes keep same schedule Mondays and Wednesdays - do any interfere with testing dates?
- VP of Spirit Update
 - Inventory - Preorder and current orders filled. So happy we did amazing!
 - Maybe do another reminder of when to wear certain shirts on social media
 - So many people have asked about kid and adult sizes on theme shirt. I feel we have enough interest for another order. Any comments on other shirts?
 - Push House shirts prior and after Slide day (not currently restocking, but have a small amount.) Make sure it's known that these shirts are not mandatory.
 - Fall pre sale ideas? Plan to sale at beginning of October so want to start on ideas and order. Open to short sleeve, long sleeve, sweatshirt, etc.
 - Marquee - birthday list is no longer allowed. Any ideas on how to make up for it? Will continue to post spirit nights per calendar and panther press (Dates for spirit nights??)
- VP's of Fundraising
 - Thank you emails- all sent
 - Do we want to gift a little something to our big sponsors as we reach out again for this year?
 - sponsorship signs/paws- nbd creating all currently- getting list from B Sam
 - Movie Night Planning- Luck theme or fall theme? **Halloween**

- Rent movie screen - discuss purchasing instead of rental cost \$760/year
- Trunk or treat (purchase decor/game/candy for each grade and they set it up)
- Games in parking lot- Cake Walk, Bball Dribble, plinko wall? Lucky shot?
- Marco's pizza pre order, plus extras
- Jeremiah's Ice - do we want them again?
 - Discuss other vendors
- Cotton Candy from Chloe Mack
- Photo Booth
 - Consider other options - who worked this? Cost-benefit analysis
- Gala Ideas & Theme
 - Morgan Mardi Gras
- Community sponsors
 - Kelsey created a spreadsheet for us to track our outreach
- Treasurer Updates
 - Current balance: \$89,287
 - Recent Expenses:
 - \$719.67: Firehouse Subs lunch for staff
 - 226.84: chips and drinks for staff lunch from Sam's
 - \$185: First day of school sign
 - \$1,386: Staff theme shirts
 - \$384: Staff bags from Blended Threads
 - \$4,810: Spiritwear
 - \$6688, minus \$1878 from preorder
 - \$360: Balloons for meet the teacher/first day of school
 - \$430.30: Soda bar for staff
 - \$1000: Art car for Curbo
- Communications Updates
 - Upcoming posts
 - Grandparents Day
 - Room Moms/Chair Positions
 - Workroom Volunteers
 - Spirit Wear/Sign Sales
 - 5th grade signs?
 - Movie Night & Gala Save the Dates
 - Themes?
 - When do we start promoting yearbook?
 - Sponsor level for PopDarlin?
 - Anything Else
- Secretary Updates
 - Sign Code of Conduct (0/11 current)
 - Approve Minutes/add to Website for visibility
 - Principal Meeting Minutes June 2026
 - Confirm Dates (Parties, Gala, Movie Night, etc)

UPCOMING DATES

AUGUST

19 – Open Meeting

27 – Volunteer Meeting

28 - SLIDE DAY

29 - Braiding with Ms Whiddon

SEPTEMBER

1 - Staff Snack

4 – Closed Meeting

12 – Bourbon and Bites

16 - Open Meeting

17 – Wine and Design Party

18 - Kids 9 weeks Treat

25 - Beers and Bags Party

OCTOBER

2 – Closed Meeting

6- Staff Snack

21 - Open Meeting

?? - Mahjong at Marys

30 - Movie Night

NOVEMBER

3 - Staff Snack

6 – Closed Meeting

13 - Kids 9 Weeks Treat

18 - Open Meeting

20 – Teacher Thanksgiving Luncheon

DECEMBER

1 - Staff Snack

4 – Closed Meeting

16 - Christmas Party

18 – Teacher Christmas Luncheon

JANUARY

6 - Staff Snack

8 – Closed Meeting

11 – Moms/Misters Party

20 - Open Meeting

22 - Kids 9 Weeks Treat

FEBRUARY

2 - Staff Snack

5 – Father/Daughter Dance

5 – Closed Meeting

12 - Valentines Party

17 - Open Meeting

MARCH

2 - Staff Snack

3 – Closed Meeting

17 - Open Meeting

APRIL

2 – Closed Meeting

3 - GALA

6 - Staff Snack

28 - Open Meeting

MAY

4 - Staff Snack

7 – Teacher Appreciation Luncheon

14 – Closed Meeting

20 - Kids 9 Weeks Treat