



**Friends of Morgan 2022-2023
Closed Board Meeting Minutes
September 2, 2022 at 9:00 am**

- Meeting called to order at 9:16am am, Held at Lindsey Duke's home
 - Roll Call: Quorum Reached
- Attendees:
 - President- Lindsey Duke
 - Vice President- Jenn Bayes
 - VP of Programs- Amy Carlson
 - VP of Spirit- Devon Voinche
 - VP of Fundraising- Gabriel Martinez
 - Treasurer- Christy Reed
 - Secretary- Courtney Abbott
- Meeting Minutes
 - Motion to approve Principal and Board Planning meeting minutes from June 1, 2022 by Jenn Bayes. Seconded by Amy Carlson and approved.
- President Update
 - Teacher luncheon sponsorships
 - 4 luncheons need sponsors (community or family)
 - 2 at \$1000. 4 at \$500-suggested donations
 - Workroom chair and training
 - Need a new workroom chair-check jot form
 - Set up training time with Ms. Noriega
 - Bank cards and signatures
 - 9am Sept 16
 - Board Member roles review
 - Sponsorships
 - Community - \$7,000
 - Family Paw - \$4,700
- VP Update
 - Yearbook
 - Renewed contract with Balfour
 - FB post-Yearbooks have been delivered. Open up shop to sell all extras (32)
 - W.A.T.C.H. Dogs
 - Ordered 48 shirts. \$702.00
 - Extras can be purchase on Watch Dog Website
 - Flo Romero-school point of contact
 - Directory??
 - Last year's directory expense expires next month
 - Cost- \$900-\$1000 per year
 - Plan to purchase for 80% of students to sign up

- o School Supplies
 - Tool Box contract renewed
- VP of Programs Update
 - o Grandparents Day
 - September 13
 - Volunteer sign up full
 - o Book Fair Volunteers
 - More volunteers needed
 - Sign up from Ms. Taylor
 - o Jotform email reachout
 - o Volunteer of the month
 - Gift cards to be bought in bulk for the year from Sams
- VP of Spirit Update
 - o FOM Spirit Wear
 - Offer long sleeve logo shirt and socks in the fall
 - Pre-order shield shirts
 - Open store again October 1
 - Sticker Order
 - Morgan, Patagonia, Simply Morgan, House (\$1372)
 - o Friday shirts update
 - Sizes from teachers to be received today
 - Teachers get a grade level
 - Staff gets black
 - Rita Miller included in staff.
 - o Sponsorship signs/paws
 - Stickers in each donation level (community and sponsors)
 - Repeat \$250 donors to be offered new sign if they want it
- VP of Fundraising
 - o Golf Tournament Update
 - Moved to October 24
 - Location moved due to renovations at Weston Lakes-Long Meadow Farms
 - 22 teams currently signed up. Teams of 4. (\$600/each)
 - Out of \$150 entry fee- \$65 to golf course, 2% credit card fee, \$10 food
 - o Movie Night Planning
 - Planning meeting September 7 at 12
 - Purchase at movie night: Candy bar station, color bombing
 - Included with ticket: Game stations, face painting, drinks, popcorn
 - Preorder-Pizza
 - Auction items just for kids: principal for a day, parking spots, class parties, etc
 - Need sponsors for : online auction, games, face painting, screen, obstacle course, etc
 - Sponsor booths for advertising and games
 - o Gala Planning
 - Contact Kaitlyn at Weston Lakes for date in the spring
 - o Corporate sponsors
- Treasurer Updates
 - o Bank cards and signatures

- Vote to remove Dawn Steph from the bank account. Motion by Christy Reed. Second by Lindsey Duke and approved by present attendees.
 - Vote to add board members to the bank account; Amy Carlson, Devon, Voinche, Gabe Martinez, and Courtney Abbott. Motion to approve by Christy Reed. Second by Lindsey Duke and approved by present attendees.
 - Tentative meeting set for 9am Sept 16 at bank to add members
 - Budget
 - Credit: \$25,304.49
 - Debit: \$12,799.36
 - Net: \$12,505.13
 - Field Trip Planning
 - \$2000 budget for each grade level
 - Field trip chair?
 - Set field trips per grade to continue each year
- Secretary Updates
 - Thank you notes
 - Lindsey to write thank you notes to corporate sponsors
 - Courtney sends thank you email to family paw sponsors
 - Remind/ Facebook updates
 - Paw Prints
- New Business
- Gibson Questions
 - Volunteers
 - Junior achievement, hands on science, library, etc

Meeting adjourned at 11:37am.

Upcoming Dates

- September 5 - Labor Day Holiday
- September 6- Principal meeting 10:30 (zoom)
- September 8- Spring Creek Spirit Night
- September 13- Grandparents Lunch
- September 15- Parent Orientation
- September 21 - Open FOM Meeting 8am
- September 22-Early Release at 11:30 am
- September 23- Fair Day- No School
- October 4 - Principal meeting 10:30 (zoom)
- October 7 - Closed Board Meeting 9am
- October 19 - Open FOM Meeting 8am
- October 20 - Glow Run
- October 21 - No School