



## Friends of Morgan 2023-2024 Closed Board Meeting Minutes October 13, 2023 at 9:00 am

- Meeting Start: 9:15am
- Attendance:
  - President- Lindsey Duke
  - Vice President- Kaila Hamilton
  - VP of Programs- Amy Carlson
  - VP of Spirit- Kim Treacy
  - VP of Fundraising- Fiona Paez (absent)
  - Treasurer- Christy Reed
  - Secretary- Courtney Abbott
- Meeting Minutes
  - Approve principal planning meeting minutes- June 14
    - Motion to approve by Lindsey Duke. Seconded by Amy Carlson and approved.
  - Approve Closed Board Meeting Minutes- September 1
    - Motion to approve by Lindsey Duke. Seconded by Amy Carlson and approved.
  - Approve Principal Meeting Minutes- September 12
    - Motion to approve by Lindsey Duke. Seconded by Amy Carlson and approved.
  - Approve Principal Meeting Minutes- October 10
    - Motion to approve by Lindsey Duke. Seconded by Amy Carlson and approved.
- President Update
  - Board roles & Questions
    - Please reach out if you need help or have questions
  - Gibson Meeting Review
    - October 25th at 9am-K and 5th yearbook pictures
    - Angel Tree
      - Lindsay Spearman-student hospitality
    - Parent involvement lunch- on hold bc benchmark testing is that day
    - Thankful staff lunch
      - Compadre cooks reached out to offer catering for upcoming staff lunch
      - Local Table for thankful lunch
      - High Noon bags
        - Will donate 1-2 bags for staff raffle
    - Student Recognition Days
      - Every 9 weeks

- Workroom
    - Sign up has been made-add to website
  - Yard Signs
- VP Update
  - Auction Site for Movie Night
  - Yearbook
    - Chair & Committee
      - Sally Ducran
      - Volunteer sign up for picture committee
        - 5th graders use dojo points to take pictures at events?
        - Need post for volunteers (3-4)
          - Email programs
    - K & 5th Grade Pictures- October 25/ 9am
    - Cover contest-Voting by community members
      - Each board member find a community member to vote
      - Announced at next house day
  - Table and chair count needed for movie night-25 tables
    - 2 check in
    - 3 cake walk
    - 3 pizza
    - 2 candy
    - 4 face painting, 12 chairs
    - 4 potion making
    - 2 pumpkin toss
    - 1 drink
    - 1 popcorn
    - 2 auction
  - Will the Cotton candy company have their own tables?
    -
- VP of Programs Update
  - Volunteer of the Month
    - Kim Arriaga and Somer Leader
  - Google form email reachout
    - Email people who have filled out volunteer interest form when we need volunteers
  - Committee for Decorating
    - 5-6 people for holiday decorating
- VP of Spirit Update
  - FOM Spirit Wear
    - Pre-orders close tonight. Submitted to vendor by Monday
      - 7-10 business day turn around
      - Vendor-Relentless Inc
  - PreK and 2nd Field Trip Friday October 20th
- VP of Fundraising
  - Thank you emails/notes
  - **MOVIE NIGHT**
    - Power bank needed

- Wednesday after FOM meeting- stuff envelopes with wristbands and tickets
      - Drinks drop off Thursday morning
    - Gala Location
    - Community sponsors
  - Treasurer Updates
    - **Bank Account Update- Approximately \$80K in the bank**
    - **Spiritwear Update**
      - Preorder- \$5,872 (Gross) in preorder sales (This is not profit)
      - COGS- need to calculate COGS once we place the order
    - **Movie Night Update**
      - 202 wristbands sold \$2,200
      - 469 Extra Tickets sold \$469
      - 49 PreOrder Pizzas- \$196
      - Sponsorship- \$1,500
      - Movie Night Expenses- (\$4,024.59)
        - Net Income \$115.41
    - **Expenses/Upcoming Expenses**
      - Teacher Luncheon- \$1,500
      - Spiritwear Preorder- Calculating
      - Nine Weeks Activity/Party- \$500
      - Thankful Luncheon for the teachers-\$1,000
      - Simmer Pots- \$500
      - Holiday Parties- \$1,000
      - Field Trips
        - PreK Field Trip to Dewberry- ~\$700
        - First Grade Field Trip to Funtastik- ~\$1,900
  - **Secretary Updates**
    - Remind/ Facebook updates
    - Upcoming Posts

### Upcoming Dates

- October 18 - Open FOM Meeting 9:30 am
- **October 20 - Movie Night**
- October 23-26- Red Ribbon Week
- October 27- No School
- October 31- Book Character Day
- November 3- Closed Board Meeting 9am
- November 14- Principal meeting 10:30 (zoom)
- November 15- Open FOM Meeting 9:30 am
- November 17- Thankful Lunch 12pm
- November 18-26- Thanksgiving Break
- December 1- Closed Board Meeting 9am
- December 12- Christmas Party Set-up 3pm
- December 13- Christmas Party
- December 15- Early Release

- December 16-January 2- Christmas Break